



Checklist for Employees

(Staff of the Non-Public Funds, Canadian Forces)

Staff of the Non-Public Funds, Canadian Forces checklist for the National Volunteer Policy

1. Read and comply with the National Volunteer Policy.
2. Complete all forms and comply with the standards outlined within them.
3. Read and comply with the information provided in the National Volunteer Handbook.
4. Attend training related to your volunteer opportunity.
5. Follow the volunteer opportunity “roles and responsibilities”.
6. Act as a “buddy” for external volunteers so they can have a more fulsome experience with CFMWS and gain additional knowledge first hand.
7. Report any incident and/or injury to your Volunteer Opportunity Manger/Assignment Supervisor as soon as possible.
8. HAVE FUN!

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