## How to authenticate your email

It is essential for you to access <u>MYTALENT</u> and <u>CORE</u> – two new digital work tools.

To do so, you must first authenticate the email you have provided the employer for work related communication. This is the e-mail that you can find in your HR Self Service:

Staff of de Non-Public Funds	No. And Annual Annua				
Home Personal					
Personal Information	Phone, Fax and Email				
Legal Name and Address Phone, Fax and Email Family Members Emergency Contacts	The Information below is your home, work and other contact information. If you want to change or add contact information, enter your changes. If you want to immove an existing contact, dok Dedix Whom you are ready to save your strates, dox Save Changes. Home Phone :				
Benefits					
Pay Information	Work Phone :				
	ves, 1 allow Hit to use this contact for confidential information ves, 1 allow Hit to give this contact to collegend/calements				

## Here's how to authenticate:

- 1. You received a 'Microsoft Invitations on behalf of CFMWS ' email in your inbox.
- 2. Please click on 'Accept Invitation'. Rest assured that the 'Accept Invitation' email is safe and does not represent phishing. Here is what it will look like:

4	Microsoft Invitations on behalf of CFMWS / SBMFC contex@microsoft.com/ to me +			Thu: Apr 8, 6:37 PM (17 hours apt)	Ŷ	*	-
		Please only act on this email if you trust the org raudulent invitations from bad actors peeing as leg with caution.	parization represented below. In rare cases, indi- tionate companies. If you were not expecting this	vduals may receive s invitation; proceed			
		Organ Domai	itation, CFMVIS/SEMFIC n. chmut.com				
		This message was provided by the s	ender and is not from Microsoft Corporation.				
			Message from CFM/VS / SBMFC				
		You have been granted acce Weitare Services application to complete your account set	cc to various Canadian Forces Moraie and s and tools. Please click on the invitation below lap.				
		if you accept this invitation,	you'll be sent to takes shows chose stants card				
			Accestinutation				
		Biock Mare instations from this organization.					
		This invitation email is from CFMMS / SBMFC SBMFC has not provided a link to their privacy sending this email but did not validate the send	( <u>chront, con</u> ) and may include advertising conte statement for you to review. Microsoft Corporati for or the message.	rt. CFMWS / on facilitated			
		Monitor impacts your product To mark now, Marriade Carporation, Core Mark	phone and the most view, flattered, we blatter	TE Microsoft			
	Reply Forward	4					

- 3. Type in your email and password (please use your email, and associated password, that this present communication is addressed to)
- 4. Access MYTALENT and CORE!

## Need help?

If your attempt to MYTALENT and CORE remains unsuccessful, or you can't find the 'Microsoft Invitation' email, please create an IT Ticket at: <u>https://www4.cfmws.com/website/interactive/it/itss/en/itssservicerequest.asp</u>.